

LWW[®]



League of Women Voters of
Berkeley, Albany, Emeryville

Spring Annual Meeting Kit

Wednesday, May 8th, 5:30PM - 9:00PM

South Berkeley Senior Center
2939 Ellis Street
Berkeley, CA 94703

RSVP At:

lwwbaespring2019.eventbrite.com

LWVBAE.ORG 510.843.8824
League Office: 2530 San Pablo Ave
Suite F, Berkeley, CA 94702

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2018-2019 Board of Directors

President- Adena Ishii

Secretary- Elise Mills

Treasurer - Emily Beckhusen

Proposition 13 Reform Director- Ruby MacDonald

Social Media Director - Kande Mosley

Calendar Director - Linda Carothers

Program Director - Bonnie Bain

Letter from the President

Dear League Members,

April 15, 2019

You are cordially invited to attend our Annual Spring Meeting on the topic of *Diversity, Equity, and Inclusion (DEI)* on **Wednesday, May 8th from 5:30pm-9:00pm at the South Berkeley Senior Center, 2939 Ellis Street Berkeley**. More details on the agenda and dinner are on pages 2&3. Our program will consist of an opening presentation from the YWCA San Francisco & Marin, titled *Inclusion Inventory*, followed by a panel discussion with local elected officials on their DEI experience and initiatives.

Please RSVP at lwvbaespring2019.eventbrite.com

Over the past year, our League created a DEI Task Force, worked to reduce financial barriers, reached out to diverse groups, and looked inward at our own demographics and culture. Our Task Force had a realization that not everyone knows what DEI means and how we can use a DEI lens to enrich our work. We also wanted to learn about how our local elected officials were implementing DEI initiatives. This led to the theme of our meeting.

This meeting will also mark the end of my two terms as President of our League, and I am so proud of the intentional changes we worked to make over the last two years. Our League members inspire me with their passion and show me every day the power of a grassroots organization. As I head off to law school in the Fall, I am confident in the direction that our League is heading. Our commitment to DEI through future events, a consultant, and our task force; the creation of a pilot internship program; and the addition of more paid staff to support our work will help us be more accessible to the community, more engaging to our members, and overall stronger for the future. Thank you all for the great honor of electing me to serve this organization and our three cities as League President.

Sincerely,

Adena Ishii
President
League of Women Voters of Berkeley, Albany, Emeryville
President@lwvbae.org

2019 Spring Meeting Agenda

South Berkeley Senior Center
2939 Ellis St. Berkeley, CA 94703
DOORS OPEN AT 5:30PM

Dinner & Socializing 6:00-6:30pm

Program- *On Diversity, Equity, and Inclusion (DEI)* 6:30pm-8:00pm

Opening Speaker Presentation: Inclusion Inventory

- Laura Eberly, Director of Social Change
YWCA San Francisco & Marin

Panel Discussion: A conversation with local elected officials on their experience and initiatives

- Facilitators: Adena Ishii, Kande Mosley
- Panelists: To be announced online:
lwvbaespring2019.eventbrite.com

League Business Meeting 8:00-9:00pm

8:00pm Call to Order by President Adena Ishii

- Determine Quorum & Adopt Order of Business
- Introduce Parliamentarian, Election Officer, and Board
- Accept Fall 2018 Meeting minutes

8:10pm Board Report:

- 2019 Activities and Updates
- Priorities for 2019-2021

8:20am Discussion and Vote to Approve 2019-2020 Budget

8:40pm Introduction of Candidates and Election of 2019-2020 Board

- Welcome New Board and Thank Outgoing Board

9:00pm Adjournment

2019 Spring Meeting Details

Reservations: <https://lwwbaespring2019.eventbrite.com>

Dinner Menu

Bette's Salads:

- Mixed Green Salad - Lettuce, Cucumbers, Avocado (dressing and pickled onions on the side)
- Chicken Potato Salad
- Quinoa, Black beans & Avocado Salad
- Fruit Salad

Bread & Butter

Cookies

Drinks: Coffee, Tea, Water

Directions

The South Berkeley Senior Center is located a 7 minute walk from the Ashby Bart station. If you are driving, there is limited street and facility parking. We recommend parking at the Ashby Bart or in the neighborhood around Malcolm X Elementary.



Dec 2018 - April 2019 Board Report

Voter Services Activities:

- Held a session to gather feedback on the 2018 general election to assist with preparation for the 2020 election cycle
- Created a guide on how to run Voter Services during an election season

Action Activities:

- Prop 13 Reform team is building partnerships and training on media tools that will assist with educating the community about the Prop 13 Reform 2020 ballot initiative
- Interviewed Buffy Wicks on her priorities and shared league priorities
- Archivist, Christine Wenrich, is following Criminal Justice Reform developments across Leagues, starting in Los Angeles
- Member, Hank Abrons, is connecting with other Leagues to stay updated and educated about Health Care initiatives, so that our League can take action when the time comes

Program Activities:

- Environmental Concerns - continued monthly Speaker Series at Belmont Village
- CivilTalk - LivingRoom Conversations held quarterly with SEEDs partnership
- Program Planning Priorities for 2019-2021:
 1. Prop 13 Reform
 2. Climate Change
 3. Housing
 - Follow and encourage progress on Emeryville Measure C and Berkeley Measures O&P
 - Follow housing initiatives in Berkeley, Albany, & Emeryville

Communications Team:

- Oversee regular postings on Facebook, Twitter, and distribute the Eblast
- Maintain the website and calendar for all League events and news

Diversity, Equity, Inclusion Task Force:

- Creating a DEI plan for coming year, including adding a paid consultant, holding trainings for leadership, and continuing the task force
- Provided support in planning the annual meeting

Hiring Task Force/ Support Committee:

- Continued to support the work of our Operations & Development Consultant on her projects to:
 - Complete our switch to the JoinIt Membership system, ec.
 - De-clutter and Improve/enhance the office space
 - Create a development and fundraising strategy, and
 - Provide support to teams as needed.

Bylaws Task Force:

- Submitted current bylaws to Jacqueline Jacobberger for review
- Further edited and reviewed Bylaws for handoff to team for next term

Board Projects:

- Discussed the future of our organization and recommended including addition paid staff
- Assisted our intern, Melina Fike, with creating a pilot internship program for the next year
- Provided financial and planning support to the LWV California with the State Convention

Nominations

Ruby MacDonald, Co-President

Ruby received her doctorate in Zoology from UC Berkeley and worked as a biochemist/biophysicist at Northwestern University before retiring to the Bay Area. She enjoyed a second career as a high school biology teacher on her return to California with her husband Bob and would like to continue learning about and participating in the improvement of K-12 education, as well as related areas of state and local government. Serving with the Climate, Voter Services and Civics Education/Prop. 13 Reform Teams of LWVBAE during the last four years and as a member of the Board for the last two years, she hopes to continue contributing to the betterment of the Berkeley, Albany, Emeryville community through the League.

Kandea Mosley, Deputy Director

Kandea comes to the Board with a professional background in social enterprise management in the solar and workforce development sectors. Kandea has 10 years of nonprofit and program management experience, and has a passion for sustainable community development. She received her MBA in sustainable global enterprise from the Johnson Graduate School of Management at Cornell University, her BA in African American Studies with a Philosophy Concentration from UCLA, and has received professional and academic awards for outstanding service and achievement. Kandea strongly believes in the League's mission to create a more just, equitable society by actively promoting and building democratic participation from the ground up.

Elise Mills, Secretary

Elise has always looked up to the League, its activities, and its goals. She was happy to join LWVBAE and help with a few of the Fall 2016 pre-election forums. She has become active with the Prop 13 Reform and Membership teams since then, and she look forward to continuing to support efforts to bring a measure to amend Prop 13 before the California voters and start getting some of the lost revenue back to our local communities. Particular areas of concern and interest to her are issues related to inequality – from voting and representation issues to climate change and the protection of our natural resources and health. She has always worked in public institutions of higher education, starting as a student in Pennsylvania, and later as staff in Texas and California, Elise has worked at UC Berkeley as a research administrator for

many years. She looks forward to this opportunity to continue to support League activities as Secretary for another term.

Adena Ishii, Director

Adena served as President of the Berkeley, Albany, Emeryville League from 2017-2019. She hopes to serve on the board as President Emeritus to share her experience and support the new board during this transitional period in our organization. She has been involved with the League since 2009, and in 2014, she was honored with the Spirit of the League Award. Adena worked for the League as a Membership Growth Consultant for almost two years, she revived the League's social media accounts on Facebook and Twitter, volunteered on the Prop 13 Reform Team, and worked on opportunities to engage youth through voter registration campaigns.

Linda Carothers, Director

Linda Carothers has worked with and for the League for over 15 years. She graduated from the School of Fine Arts at what is now Carnegie Mellon University. Worked in New York City in the Book industry designing books and jackets. Studied television and animation while living in London. Did further studies of animation and graphics at DeAnza College in Cupertino and the College of Arts and Crafts in Oakland. Studied Web Design with the Contra Costa County Regional Occupational Program.

2019-2020 Proposed Budget

The following budget was approved by the Board of Directors on April 15, 2019 and is presented here for member approval.

Income - General

| | |
|----------------------------|--------|
| Dues | 10,600 |
| Contributions | 10,000 |
| Program Meetings | 1,200 |
| Contract Services | 100 |
| Transfer from Other Assets | 71,693 |

Total Income **\$93,593**

Expenses - General

| | |
|----------------------------------|-----------------|
| | \$31,235 |
| Per Member Payments - US | 4,640 |
| Per Member Payments - CA | 4,060 |
| Per Member Payments - BA | 435 |
| Action with the League | 2,000 |
| Program Meetings | 2,000 |
| Election Services | 3,000 |
| Member Services & Publications | 2,000 |
| Convention Subsidies & Workshops | 12,000 |
| Voter Edge | 600 |
| Miscellaneous and Paypal Fees | 500 |

Expenses - Administration

| | |
|------------------------------|-----------------|
| | \$54,508 |
| Rent | 14,994 |
| Professional Fees, IRS 990 | 5,000 |
| Web Manager Contract | 6,250 |
| Staff & Consultants | 22,200 |
| Insurance | 1,250 |
| Office Supplies | 1,500 |
| Computer Software & Supplies | 1,200 |
| Postage | 500 |
| Telecommunications | 864 |
| Government Fees & Taxes | 250 |
| Miscellaneous Board Expenses | 500 |

Expenses - Development & Other

| | |
|----------------------------------|----------------|
| | \$7,850 |
| Development & Community Outreach | 800 |
| Intern Honorariums & Expenses | 1,750 |
| Open House Expenses | 300 |
| Marketing | 5,000 |

Total Expenses **\$93,593**